

Writing, Revising, and Editing Test

Unit Test

Directions: Read the paragraphs. Then answer the questions.

Many people 1 new businesses during the coming year. They hope that they 2 a lot of money. They 3 equipment and supplies to set up their businesses, but there is something else they need to think about.

A successful business requires paying attention to what people want. A year from now, people's needs 4 . The successful entrepreneur 5 all the time to what customers want. Then they improve the quality of the product or service. By the time the improvement is available, customers 6 even more changes. Businesses that last a long time live by the saying "The customer is always right."

1 Choose the answer that goes in Blank 1.

- (A) will start
- (B) go to start
- (C) will be to start
- (D) are going start

2 Choose the answer that goes in Blank 2.

- (A) go to make
- (B) will making
- (C) are go make
- (D) are going to make



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3 Choose the answer that goes in Blank 3.

- (A) are buy
- (B) will buy
- (C) will buying
- (D) are going buy

4 Choose the answer that goes in Blank 4.

- (A) will have changed
- (B) have changing
- (C) will changing
- (D) will changed

5 Choose the answer that goes in Blank 5.

- (A) go to listen
- (B) will listening
- (C) are going listen
- (D) will be listening

6 Choose the answer that goes in Blank 6.

- (A) will suggested
- (B) will be suggested
- (C) will have suggested
- (D) are going suggesting



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Directions: Read the paragraph. Then answer the questions.

(1) In 2009, Frida is working at a car repair shop where all the other mechanics were men. (2) She working there for only a few months, but she had learned a lot. (3) Many women brought their cars to the shop to be repaired. (4) Frida worked on a car one day when the manager called her. (5) A woman customer wanted to discuss her car problems with Frida. (6) That gave Frida the idea to open her own shop. (7) Women would be comfortable talking to her about their cars. (8) "By this time next year," Frida thought, "I worked in my own shop!"

7 What is the correct way to write sentence 1?

- (A) In 2009, Frida was working at a car repair shop where all the other mechanics were men.
- (B) In 2009, Frida is working at a car repair shop where all the other mechanics will be men.
- (C) In 2009, Frida is working at a car repair shop where all the other mechanics was men.
- (D) Correct as is

8 What is the correct way to write sentence 2?

- (A) She working there for only a few months, but she is learning a lot.
- (B) She working there for only a few months but she had learned a lot.
- (C) She had worked there for only a few months, but she had learned a lot.
- (D) Correct as is

9 What is the correct way to write sentence 4?

- (A) Frida worked on a car one day where the manager called her.
- (B) Frida was working on a car one day when the manager called her.
- (C) Frida worked on a car one day when the manager is calling her.
- (D) Correct as is

10 What is the correct way to write sentence 8?

- (A) "By this time next year," Frida thought, "I worked in my own shop!"
- (B) "By this time next year," Frida thought. "I have been working in my own shop!"
- (C) "By this time next year," Frida thought, "I will be working in my own shop!"
- (D) Correct as is

GO ON 






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11 Read the paragraph. There are six mistakes in grammar and usage, punctuation, spelling, or capitalization. Use the Editing and Proofreading Marks to correct each mistake.

(1) Ever since I was five years old, I knowed that I wanted to be a toy repairman. **(2)** One day, I be sitting on the floor, crying. **(3)** One of my toy trucks had broke down. **(4)** Jack, my older brother, walked by. **(5)** He stoped and asked me what was wrong. **(6)** When I told him, he got a screwdriver and fixed my truck. **(7)** That was so nice! **(8)** I know there are many sad kids out there with toys that need fixing, and I go help them when I grow up. **(9)** By the time I become a toy repairman, I had achieved my dream!

Editing and Proofreading Marks

	Add.
	Take out.
	Move to here.
	Add comma.
	Add period.

12 Think of a business you would like to start. You can choose any business you want. Write a procedure that explains how you will start your business. Your procedure should have at least three paragraphs. Include all the steps needed to start the business.

Score	
_____ /10	multiple-choice
_____ /6	editing task
_____ /4	weekly writing skill
_____ /24	writing traits

DONE!